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Over the past months, we've been working together to migrate your Prime Plan Solutions retirement plans to Aspire. We have extended the Service Agreement deadline for PPS plans. The email below is being sent today to your Plan Sponsors who have not signed the Aspire Service Agreement. We will also be sending a certified hard copy of this notice via direct mail to Plan Sponsors next week. Please review the details and information provided. If you have any questions, email [PPS@aspireonline.com](mailto:PPS@aspireonline.com) or contact Aspire at 866.634.5873, Option 5. We thank you for your patience and understanding during this transition.

The deadline to submit your Aspire Service Agreement to transition your DST PPS plan to Aspire's recordkeeping platform has been extended to January 20, 2017. We extended the deadline in order to ensure we've answered all of your questions pertaining to the upcoming migration and what it means for you and your Participants. As of today, we have not received your signed Aspire Service Agreement. It is imperative that you return the signed agreement or notify DST in writing of any intent to terminate or deconvert your plan; otherwise, service to your plan will terminate as of January 31, 2017.

## Next-Step Action Options

1. Sign Aspire's Service Agreement
2. Notify DST, in writing, of your decision to terminate your plan or change service providers
3. Do nothing—do not sign Aspire's Service Agreement and do not officially notify DST of termination or change in service provider

## #1 – Sign Aspire’s Service Agreement

- **January 20, 2017** is the deadline to submit your signed Aspire Service Agreement. Please call our service support team at 866.634.5873, Option 5, for questions or assistance completing the necessary paperwork.
- The migration to Aspire will **begin at 4:00 p.m. ET on January 31, 2017 and end on February 13, 2017.**
- As Plan Sponsor you must provide your Participants with:
  - A **Blackout Period Notice**, which notifies them of their inability to access their account to make investment election changes and/or request distributions and loans during the migration period. **The Blackout Period Notice must be provided by Friday, December 30, 2016** to meet the DOL notification requirements.
  - Information on changes to the availability and support of certain Lord Abbett fund share classes. Please refer to the **Share Class Availability Guide** to determine whether your plan includes any of the affected Lord Abbett share classes and if so notify the affected Participants accordingly.

For information about the Class R4 shares, please go to <https://www.lordabbett.com/en/strategies/mutual-funds.class-r4.html>.

## #2 – Notify DST, in writing, of your decision to terminate your plan or change service providers

If you intend to terminate your plan or change service providers, then written notification must be provided to DST by January 20, 2017; otherwise, in absence of receiving an executed Aspire Service Agreement, we will consider you as “not signing” our agreement and the steps outlined in Option #3 below will apply.

## #3 – Do Nothing—do not sign Aspire’s Service Agreement and do not officially notify DST of termination or deconversion

As Plan Sponsor, you are required to inform your Participants that as of January 31, 2017 4:00 p.m. ET you and your Participants will no longer be able to access account information and all transaction processing will cease. Please contact Aspire at 866.634.5873, Option 5 if you would like a sample Blackout Period notification for this specific communication to Participants.

## You have Questions – We have Answers

Please visit the [Prime Plan Solutions \(PPS\) Resource Center](#) for additional information about the migration and the InvestLink<sup>SM</sup> platform. We have prepared Frequently Asked Questions (FAQs) for Plan Sponsors and FAQs for Participants.

We thank you for your patience and understanding during this transition. If you have any questions, please send your inquiries to [PPS@aspireonline.com](mailto:PPS@aspireonline.com) or call Aspire’s Customer Service team at

866.634.5873, Option 5 for Prime Plan Solutions business. We look forward to working with you.



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